

CLINICAL DEVELOPMENT SERVICES AGENCY

Ministry of Science & Technology, Govt. of India
3rd Floor, THSTI Building, 3rd Milestone, Gurgaon-Faridabad Expressway,
Faridabad – 121001

(An extra mural unit of THSTI, Department of Biotechnology)

Recruitment Notice No. CDS/RN/06/BMGF/2018

About CDSA

Clinical Development Services Agency (CDSA) is an extramural unit of Translational Health Science and Technology Institute which is an autonomous institute created by the Department of Biotechnology (DBT), Ministry of Science & Technology, Government of India to aid, promote, guide, strengthen and coordinate the conduct of cost effective services for technology based (such as biotechnology) preclinical and clinical product development in India relevant to the needs of the people of India.

CDSA aims to strengthen the existing clinical trial capacity for affordable health care products in India and raise it to international standards. It will serve as a national agency that can guide and help bio-pharma entrepreneurs and innovative SMEs in the translation of scientific knowledge into viable products for the market and community.

To fulfill its goal CDSA invites applications from desiring candidates to serve the public health goals of the nation.

Particulars	Details
Name of the post	IT Consultant
Emoluments	~ Rs 45,000 per month
Duration	1 year
Location	2 days a week at CDSA and 3 days a week at CTRI which is located within the ICMR campus initially followed by full timer at CDSA
Essential Functions	To help in website creation, design, and maintenance including the creation of electronic versions of forms at both CTRI and CDSA
Responsibilities	At CTRI <ul style="list-style-type: none">The person appointed will be responsible for creation, design and modification of the CTRI website to include clinical trials results reporting as per the requirements.

Particulars	Details
	<p>At CDSA the responsibilities include</p> <ul style="list-style-type: none"> • Designing an electronic version of an ethics application form • Designing an integrated research application system similar to the one used in countries such as the UK to simplify clinical research India • Help with design and modification including webpage additions to the CDSA website as and when required
Educational Qualifications	<p>Essential: Engineering degree or an MCA or an equivalent degree from a recognized institution in India or an equivalent degree from a global institution.</p> <p>Desirable: Additional courses in website and graphics design</p>
Work experience	<p>Essential Experience:</p> <ul style="list-style-type: none"> • Prior experience (2-3 years) in software development/maintenance using open source technologies. Should be well versed and have experience with JavaScript, XML, XHTML, CSS, AJAX and OOPS. <p>Should be well versed with MYSQL Database and Linux administration</p> <p>Desirable Experience in JAVA</p>
Skills	<ul style="list-style-type: none"> • Good verbal and written communication skills • Ability to work flexibly between various projects and with multiple teams

GENERAL TERMS & CONDITIONS:

1. All educational professional and technical qualification should be from a recognized Board/ University and full-time.
2. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
3. Persons working in Govt. or Public-Sector undertaking should produce “No Objection Certificate” at the time of Interview.

4. The qualification, experience and other requirements for the posts can be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. Candidates not found suitable for the posts notified, can be offered a lower post on the recommendation of the Selection Committee.
5. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).
6. **Preference will be given to candidates who can join immediately, as the position needs to be filled on an urgent basis.**
7. This position will be purely on temporary/contractual basis for the specified period of time and based on project.
8. In case large number of applications are received for each post, screening will be done to limit the number of candidates to those possessing higher/relevant qualification.
9. **Only shortlisted candidates will be called for Written test/Interview. Request for change in Written test/ Interview schedule will not be entertained under any circumstances.**
10. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.
11. Interested candidates may please send their current CV along with application form (attached on CDSA website) with a recent color photo and cover letter indicating their motivation for the position applied for in 150 words and three references by e-mail with subject line mentioning “**Application for the position “IT Consultant ”**” to cdsa_admin@thsti.res.in.
12. Incomplete applications will stand summarily rejected without assigning any reasons thereof.
13. All results will be published on our website and all future communications will be only through email.
14. Canvassing in any form will be a disqualification.

Applications will be accepted up to May 20,2018

Note: In case a suitable candidate is not found, the call for application will remain open till suitable candidate is found. As soon as suitable candidate is found, this recruitment notice will be closed on our website.