

CLINICAL DEVELOPMENT SERVICES AGENCY

RECRUITMENT OF PROGRAM DIRECTOR

Recruitment Notice No. THS / RN /23/ 2016

Clinical Development Services Agency (CDSA) is an extramural unit of Translational Health Science & Technology Institute (THSTI) and has been established as a not-for-profit society to provide cost effective, high quality preclinical and clinical product development support services to meet the country's growing healthcare needs. It will tend enterprises; particularly SMEs involved in new technology innovation and facilitate translation of scientific know-how into viable products.

Applications are invited from high performing professionals with a desire to serve public health needs of the country for the position of the Program Director. The Program Director will be the COO of CDSA and will provide entrepreneurial, visionary and business management expertise for encouraging innovation and creativity to steer a world-class institution. He/She with their experience in clinical research, knowledge of public health needs, clinical product development, understanding of the biopharmaceutical product discovery process, intellectual property rights and regulations governing product development, shall oversee and manage CDSA's vision and mandate and its growth with a focus on innovation, documenting results, building synergies across programs, and strengthening quality systems. The position shall report to the Executive Director, THSTI.

EDUCATIONAL QUALIFICATIONS AND EXPERIENCE

- Post graduate degree in medicine or life sciences/public health;
- A minimum 15 years of experience of managing clinical research projects (institutional/field based) including at least five years of supervisory experience;
- Experience in developing strategies, designing, execution and management of clinical research programs, monitoring and evaluation of research programs and program budgets;
- Experience in managing relationships with government, non-profit and community based organizations, international agencies and the private sector.

SKILLS

- Technical and managerial expertise in preclinical and clinical research projects with drugs and/or vaccines.
- Demonstrated talent management skills including recruiting and hiring of staff and consultants; coaching, mentoring and developing staff; and fostering identification with organizational culture and values.
- Demonstrated success in multi-cultural leadership and management.
- Ability to network and interact effectively with donor and collaborating agencies, including public and private companies, government and non-governmental organizations and drug regulatory bodies.
- Demonstrated acumen in financial accountability, administration, and operations.
- Fluent in English with excellent written, oral, and interpersonal communication skills; fluency in Hindi or other Indian languages is desirable.

KEY RESPONSIBILITIES

- To lead and nurture the core clinical trial research for drugs and biological products of public health importance.
- To support SMEs and public institutions in their product development efforts, organize GCP training, and lead principal investigator development
- To work in collaboration with Executive Management Committee of CDSA to design a strategy for organizational development of CDSA at par with international standards.
- To develop policies and fostering collaboration with scientific, medical, national/international partner institutions and agencies.
- To develop mechanism for collaboration with clinical trial research industry.
- To foster a model of collaborative leadership in working with Centres of Excellence (COE) and devolve a partnership strategy that supports CoEs to develop into regional centres conducting world-class clinical research.
- To provide effective portfolio and business management to all projects executed by the agency.
- To initiate new projects and to ensure that these are done with highest ethical and regulatory standards.
- To recruit suitable human resource for realizing the mission of CDSA and implementation of various programs.
- To work closely with THSTI and its various units to develop synergies in their activities.
- To undertake other responsibilities as decided by the Chairman, Governing Body, THSTI or Executive Director, THSTI.

EMOLUMENTS

Upto Rs. 1,75,000/- (consolidated emoluments per month)

GENERAL TERMS & CONDITIONS:

1. Appointment will be made on contract for a period of one year initially and subject to renewal based on good performance.
2. The salary is a consolidated sum including all benefits.
3. This position is under CDSA's contract career path. Please visit our website for more information.
4. Position will be based in the CDSA's permanent campus at NCR-Biotech Science Cluster, Faridabad.
5. The experience requirement specified shall be experience acquired after obtaining the minimum educational qualifications required for the position.
6. The qualifications, experience, emoluments and other requirements for the positions may be modified at the discretion of the competent authority. In case candidates are not found suitable for the position notified, he/she may be offered lower position on the recommendation of the Selection Committee.
7. Persons working in Govt. or Public Sector undertaking should apply through proper channel or produce 'No Objection Certificate' at the time of Interview.
8. Incomplete applications will stand summarily rejected.
9. In case a large number of applications are received for the post, screening will be done to limit the number of candidates to those possessing higher/relevant qualification.
10. Only shortlisted candidates will be called for interview.
11. Canvassing in any form will be a disqualification.

Interested candidates may send their CV along with photo copies of all relevant educational qualifications and experience certificates with a cover letter indicating their motivation for the position (150 words) along with three references to Executive Director, THSTI, NCR-Biotech Science Cluster, 3rd Milestone, Faridabad-Gurgaon Expressway, PO Box No. 4, Faridabad-121001, Haryana, India or email the same to ed@thsti.res.in.

Applications will be accepted up to 29th July 2016.

Note: In case a suitable candidate is not found, the call for applications will remain open till suitable candidate is found. The scrutiny of applications will be done during the first week of every month starting from September 2016. As soon as a suitable candidate is found, this recruitment notice will be closed on our website.